



Digital Resource Review Style Guide (English)

August 2021

Headings

Open the review with a citation of the resource being reviewed, noting that the heading style should follow these general principles:

- If the resource has ten authors or fewer, give all the names except where a specific project leader or editor is named.
- Use ed., gen. ed., project dir., project lead, or PI where appropriate to describe the author of the resource.
- All titles should be in headline style.
- Most project and website titles should be in roman, without quotation marks, including those that refer to a collection of individual titles, such as a series or archive. Note the following two exceptions.
 - Use italics when a title refers to a website that is analogous to, or a digital version of, a stand-alone published work. Sometimes a website of this kind will share a title with the project that created it. In this case, choose roman or italics depending on whether the project or website is being discussed.
 - Blog titles should be in italics. Individual blog posts should be in roman with quotation marks.
- Add a brief description of the format (e.g., website, blog, database) if it is not clear in title.
- For the location, use the name of the place that hosts the resource.
- Use an access date as well as the publication date.
- Remove the protocols [http](http://)/[https](https://)/www from URLs, except where the abbreviated version does not work as a hyperlink.

Examples of headings:

Greengrass, Mark, project dir.

The Unabridged Acts and Monuments Online (TAMO).

Sheffield: HRI Online Publications, 2011. Accessed 24 February 2020. dhi.ac.uk/foxe/.

(Note: roman is used because TAMO is not a single work but a collection of four editions)

Blake, Liza, ed.

Margaret Cavendish's Poems and Fancies. Digital Critical Edition.

University of Toronto Mississauga. May 2019. Accessed 24 February 2020.

library2.utm.utoronto.ca/poemsandfancies/.

(Note: italics are used because the title refers to the online edition of a single work.)

Knutson, Roslyn L., David McInnis, and Matthew Steggle, eds.

The Lost Plays Database.

Melbourne: University of Melbourne, 2009. Accessed 24 February 2020. arts.unimelb.edu.au/school-of-culture-and-communication/research/research-projects/lost-plays-database/.

Mueller, Martin, and Bill Parod, project leads.

WordHoard. App.

Evanston, IL: Northwestern University, 2004. Accessed 24 February 2020. wordhoard.northwestern.edu/userman/.

URLs

For URLs used in the main body of the review text, please observe the following:

- Enclose the URL in brackets when embedded as a reference in the text.
- If the URL is an integral part of a sentence or stands alone (as in a footnote reference), no brackets are needed.
- Remove protocols [http](http://)/[https](https://)/www except where the abbreviated version does not work as a hyperlink.
- Long URLs should be placed in footnotes.

For URLs in footnotes, please observe the following:

- The URL (or DOI, see below) is typically the last element of the citation.
- Where possible, use the shortest version of the link. It is acceptable to use the site's main page in cases where the specific page is searchable or easily found in the site menu.
- In cases where the URL goes behind a paywall or subscription, check for a version that gives options for access or use the site's main page.
- Remove protocols [http](http://)/[https](https://)/www except where the abbreviated version does not work as a hyperlink.
- Give an access date (before the URL) if there is no other date of publication or revision.
- Please check that the URL is current. Links will be given in the electronic version of the journal. Where URLs are no longer active, please add a note to this effect.

DOIs

A DOI should be added to all citations where available. DOIs can be searched at this website: www.crossref.org/guestquery/. Not all references will have DOIs, but many journal articles or essays from collections will have them, as will some books. An example, below, shows how to cite a DOI in your footnotes:

17. Valery Rees, "Ficinian Ideas in the Poetry of Edmund Spenser," *Spenser Studies* 24 (2009): 73–134, 73, doi.org/10.7756/spst.024.003.73-134.

Signature

Close the review with your name and institutional affiliation as follows:

REVIEWER'S NAME

University Affiliation